

## **CYNGOR CYMUNED LLANYSTUMDWY LANGUAGE POLICY**

1. The language of the Council shall be Welsh.
2. The minutes shall be kept in Welsh.
3. Any administration shall be carried out in Welsh.
  - (i) Any correspondence received in English only from statutory bodies in Wales shall be acknowledged in Welsh by the Clerk by return of post, or as soon as practicable, with a request for a Welsh or bilingual version of the letter in question as a matter of urgency.
  - (ii) It is the Council's wish to correspond in Welsh with any other institution or any company which has headquarters in Wales. The Council shall attempt to correspond with them in Welsh before using English. The Council's wish to correspond in Welsh shall be noted on any English correspondence.
  - (iii) The Council's practice of corresponding with individual constituents in Welsh and replying to English letters in English is confirmed.
  - (iv) When we use two or more languages, the Welsh language shall be given clear priority. If there is any doubt regarding a translation, the Welsh version shall be taken to be the correct version.
4. In the case of the Council advertising in the press, the advertisements shall be in Welsh or bilingual, with the Welsh language given clear priority.
5. It would be desirable for any agreements on the part of the Council to be in Welsh if possible.
6. In the case of the Council employing any worker, competence in the Welsh language will be considered advantageous.
7. The Council, without exception, shall consider the linguistic and cultural impacts of any planning application. The Council shall consider detriment to the language as sufficient reason in itself for recommending the refusal of any planning application.
8. The Council shall recommend to any organisation which requests our sponsorship that it should adopt a language policy giving clear priority to the Welsh language.

Adopted: July 2014.

This Policy will be updated every four years, or sooner as a result of new regulations or a change in legislation. A majority of two thirds of all the Councillors will be required to amend the policy.

Signed by: